

Before you start have the following:

1. **Scanned Academic documents** (For Diploma & Certificate applicants only. Vocational & short courses do not require academic documents).
2. **Scanned Payment slip** (for Diploma & Certificate & Vocational course only .Check the website for Application fees and Account Details. *Note: There are no application fees for short courses*).
3. A **working email address**. If you do not have create one before you start filling the application form.
4. To get help on online applications please call **0759825675** or email ict@mtac.ac.ug

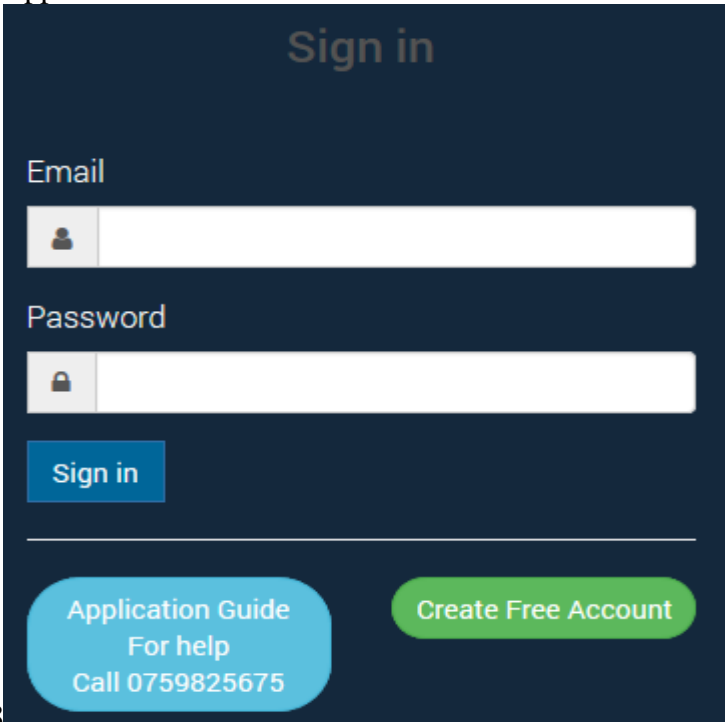
Note:

- Scan documents separately (**pdf**) and each should not exceed 1000Kb
- Sometimes the email from MTAC may go to your **spam folder**. Please check in your spam folder if not received in your inbox.

NOW GOOD TO GO

Accessing online Application Form

- Open Internet browser e.g. (Mozilla Firefox or Google Chrome) and type in the address bar the url <https://mtac.ac.ug> and click **Apply Online Now** button (*Top right corner of the website*).
- *Sign in* form (figure1) will appear.



8

Figure1

- Choose **Create Free Account** to register on the system. Provide your Surname, Other name, email and your phone number. Click **Create My Account**.
- An email will be sent to your email address **containing the password**. Sign into your email address and follow the link provided.
- The link will take you back to *figure1* with Email field already filled in. Fill in the provided password and choose **Sign in** (*figure2*).

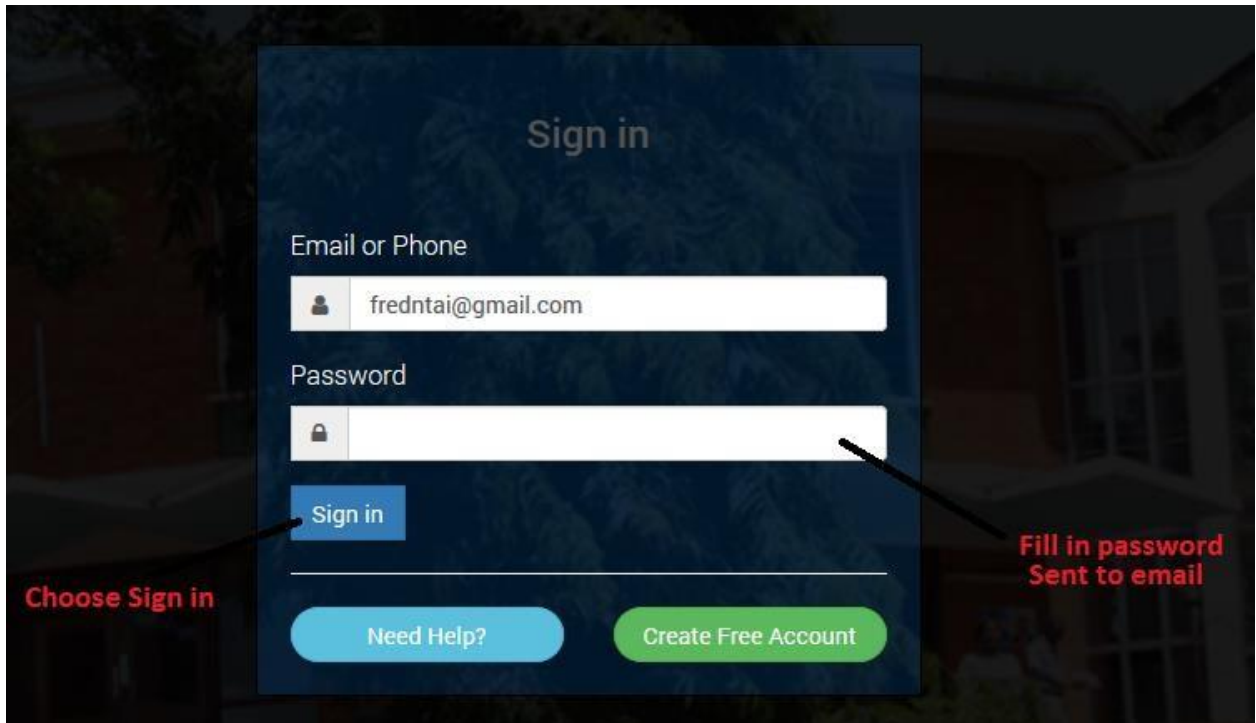


Figure2

- Select **Apply Now** (*figure3*)

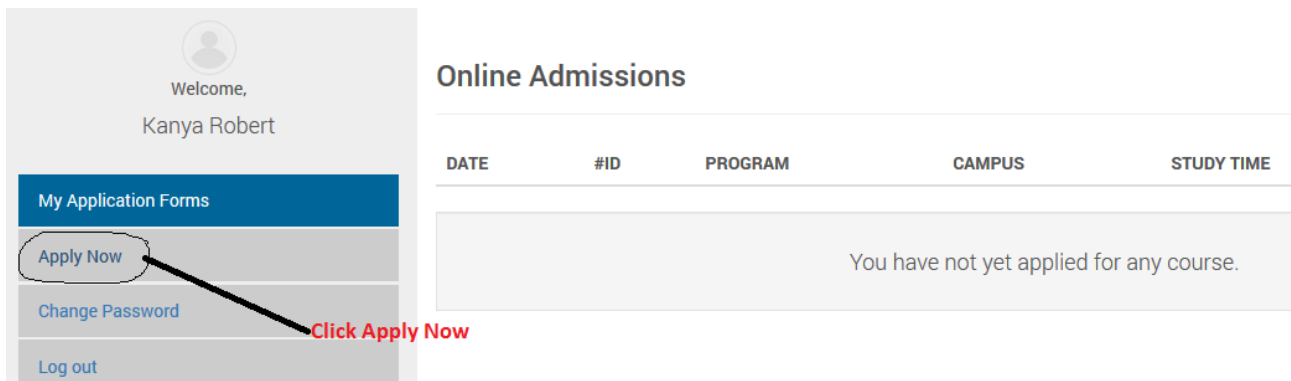


Figure3

- Fill in all the details required (**fields marked with * are mandatory**)

APPLICANT'S BIO DATA INFORMATION

Basic Info

Surname

Gender

Other Names

Religion

Email Address

Nationality

Mobile Number

Marital Status

Date Of Birth

Place Of Residence

District of Origin

District of Birth

Date, Month & Year provided here should match with **Date Month & Year** on the **Birth Certificate** and **National Identity Card**

Permanent Address

Village

Subcounty/Constituency

District

Next Of Kin

Name

Email

Relationship

Phone*

Address*

Disabilities (if any)

Any physical or other disability that you would want to bring to the attention of the University authorities

Disabilities

Explain the Disability(ies) here

Ignore if none

- Select **Program Type** i.e. Diploma, Certificate, Vocational or short courses. This will help to display only programmes in the selected category.

Note:

- **Diploma** applicants should fill in **UCE** results (or its Equivalent) and **UACE** results (or its Equivalent) and attach UCE and UACE certificates or result slips or equivalents.
- **Certificate** applicants should fill in at least **UCE** results (or its Equivalent) and attach the UCE certificate or result slip or equivalents.
- **Vocational courses & short courses** do not require *academic requirements* i.e. do not fill in UCE and UACE results while applying for Vocational or short courses.
- Select your **Programme choices** (at least one), **Campus** and **study time**.

Program Choices

Please select the program(s) you want to be admitted to. Priority is from the 1st choice. You will make: 1 CHOICE(S).

Vocational Courses *

1 st Choice	<input type="text" value="select choice 1"/>
2 nd Choice	<input type="text" value="select choice 2"/>
3 rd Choice	<input type="text" value="select choice 3"/>
4 th Choice	<input type="text" value="select choice 4"/>

Campus <input type="text" value="Main Campus (Nakawa)"/>	Study Time <input type="text" value="Day"/>	Entry Study Year <input type="text" value="1"/>
--	---	---

- Attach the **payment slip**, select how you got to know about MTAC and tick the checkbox for terms and conditions. Thereafter Click **Submit** to submit the form.

Attachment Payment Slip (PDF or JPG)

No file selected.

Payment slip

How did you hear about MTAC Programmes

Radio TV Magazine SMS Internet Education Journals

By submitting this form, you declare that, to the best of your knowledge, the information provided is true and you also agree to the online admissions Terms and Conditions of use.

Submit